

Covington Quilters Guild
December 4, 2014 Minutes

The meeting at 6:30 with the Holiday Potluck. Thank you, everyone, for the wonderful holiday dishes and treats!!

Kathy Scott opened the meeting at 7:20. The minutes from last month had a correction in a date for the December Board meeting. JoAnn Lee moved to approve the minutes as amended, and Carol Thiemens seconded the motion. The minutes were approved as amended by the membership.

Treasurer's Report (Lori George):

- o BECU Beginning Balance: \$4465.89, 10/25/14
- o BECU Ending Balance: \$5212.05, 11/28/14
- o Capital One 360: \$6459.66, 11/30/2014
- ❖ Per our by laws, every year in December two members must review the books to make sure everything is being done correctly. Below are the notes and recommendations, taken directly from the document that Joann and Jenni used for their review:
 - o Issues were in documentation only
 - One bank summary missing bank balance notation
 - Four missing signatures on documentation
 - Six missing register reports
 - One missing receipt
 - One incorrect form used
 - One missing deposit slip
 - No Capital statements in the books
 - o Suggestions
 - For disbursements over \$1000 to board members or their families, the recommendation is for two additional signatures.
 - Attach voided check # if available, and whom it was intended for
 - Check disbursement form should be amended to include debit/ACH/EFT transactions.
 - o Conclusion
 - The books are in good order with a few minor procedural issues.
 - The books and Quicken agree with each other.
 - All transactions are accounted for and well-documented.
 - o Thank you to Joann Lee and Jenni Gould for reviewing the books for us this year.

Quilt Show Chair (Nicole Sedgewick):

- ❖ Nicole is trying to get the Covington Library for the Quilt Show Committee meeting that will take

place on January 6. This meeting will take place before the Guild meeting intentionally so that the first report out to members happens quickly.

President (Kathy Scott)

- ❖ Two years ago, the Board began what is now a tradition in awarding a Lifetime Membership to a member who always goes above and beyond in his/her service to the Guild.
 - The Board is proud to award Lifetime Memberships to our two remaining Charter Members, Dawn Shirron and Sandra Fountain. Both of these ladies have been very involved in the Guild since its inception and we thank you Dawn and Sandra so much for your service and your friendships.
 - The Board also presented Lori George with a Lifetime Membership. Lori has served tirelessly as the Treasurer, President, our Hugs chairperson, Quilt Show chair, etc. Thank you, Lori, for your all efforts and leadership over the years.
- ❖ Kathy thanked each Board member for their service this year, outgoing as well as continuing.
 - Thank you, Linda Ferguson (Vice President), for a great year with fabulous speakers and for continuing to serve as our Vice President.
 - Thank you, Kathy Roberts (Member at Large), for being a great liaison between the Board and the membership. Kathy has served one year of her two-year term in this role for the Guild.
 - Thank you, Nicole Sedgewick (outgoing Member at Large) for being a great liaison between the Board and the membership, as well as for your leadership as Quilt Show chair.
 - Thank you, Cheryl George (outgoing Secretary) for your service at meetings taking the Minutes and for all the other behind the scenes work you have done for us. We wish you well and hope to see you soon!
 - Thank you, Lori George (outgoing Treasurer) for your countless hours of keeping records, writing checks, compiling reports, etc. in your role as Treasurer. Lori will now devote more of her time to Hugs, her passion, and will also serve the new Board in the role as past president which we have not had the past year.
- ❖ Kathy then introduced the new board, effective in January.
 - Kathy Scott, continuing in her term as President.
 - Linda Ferguson, Vice President. (starting a new 2 year term)
 - Theresa Bowes, Treasurer. (2 year term)
 - Leanne Shipley, Secretary. (1 year term)
 - Mary Willis, Member at Large. (2 year term)
 - Kathy Roberts, Member at Large. (2nd year of her 2 year term)

Nicole Sedgewick(Quilt Show Chair):

- ❖ Roaring Twenties is the 2015 Show's Theme
- ❖ Kick off Quilt Show meeting for all Quilt Show chairs is January 6 at Lori George's house, time TBD. All are welcome but Chair people are really necessary to get this all going.
- ❖ The meetings will be on the Tuesday following that month's Guild meeting after this initial meeting.

After the break, Julie Lund took the mic to lead in our Holiday festivities. Thank you, Julie for hosting the December Tea and for organizing all of the challenges, ornament exchange, and games! Also, thank you, to the individual table hostesses. The tables were beautiful!

- ❖ Challenge winner was JoAnn Lee with her beautiful table runner
- ❖ Runner up was Dawn Shirron with her wonderful wall hanging

2015 Raffle Ticket chair (Linda Ferguson):

- ❖ Linda thanked all those who helped at the Rusty Barn show. 296 tickets were sold.
- ❖ There are about 1200 tickets checked out to members or that have been sold.
- ❖ If you would like to check out some tickets, see Linda.

Linda Ferguson (Vice President):

- ❖ January speaker is Ted Hoffman of Clothworks, makers of American Made (all made in USA--grown, milled, dyed, etc.). Less expensive than other brands, only solids right now, but the range of colors is increasing.
- ❖ He will have door prizes...you will not want to miss!

Lori George (Hugs):

- ❖ Thank you to all those who helped at the last Hugs Workshop--27 quilts were layered/quilted.
- ❖ Huge thank you to Dawn Shirron and Nicole Sedgwick for their help with the quilting.
- ❖ No Hugs workshop in December, will start back up in January.
- ❖ Many Thank you notes are received. Please take the time to read them --they are posted on our website.

Membership (Leanne Shipley):

- ❖ Welcome to our guests: Marie Groebl, Connie Glenby, and Bobbette Whetsell
- ❖ No new members this meeting.
- ❖ This month's Badge Prize went to Diane Welch. Thank you for wearing your Badge!
- ❖ Dues are payable in January! Please renew promptly to avoid Leanne's nagging you! :)

Announcements from Kathy Scott (President):

- ❖ Next board meeting is Tuesday, January 27th @ Kathy Scott's house. 7:00
- ❖ First Quilt Show meeting is January 6, @ Lori George's house. Time TBD
- ❖ Next Guild meeting is January 8, 7:00. Come at 6:30 to visit!

After Show-and-Tell, the meeting closed at 8:40.

Respectfully submitted,

Leanne Shipley for Cheryl George