

Covington Quilters Guild Meeting

January 5, 2016

Kathy Scott (President) opened the meeting at 7:00.

Motion to approve the December minutes as written was made by Nicole Sedgwick and seconded by Cyndy Knighton. Motion passes with no changes.

Kathy introduced the New Board:

- Kathy Scott, President
- Debbie Russell, Vice President
- Jenni Gould, Treasurer
- Leanne Shipley, Secretary
- Mary Willis, Member at Large
- Jill Ellis, Member at Large

Kathy Scott (President):

- As a 501(c)(3), we need to keep very careful, accurate records.
- Please send all Guild mail through the PO Box. The address is on our Website as well as in the Directory.
- Reimbursement forms must be used if an item is purchased for the Guild by a member.
 - Leanne will keep some reimbursement forms on hand at the membership table.
- If you are having trouble logging on to our website, covingtonquilters.org, please see Kathy.

Treasurer's Report (Jenni Gould):

- Banking Summaries:
 - BECU beginning balance (11/26/16) was \$4383.06
 - BECU ending balance (12/23/16) was \$6107.26
 - Capital One 360 Savings (12/31/16) was \$6513.66
- If you donated any money to the Guild, even through the Bazaar, Jenni needs to write a receipt which is required to be done by January 31. Please let Jenni know as soon as possible.
- Please complete the reimbursement forms by including the committee for which the item(s) were purchased.
 - Committee Chair needs to initial the form.
 - Receipt needs to show that the item was paid for.
 - If mailed to Jenni, please use the PO Box.
- If you donated any money to the Guild, even through the Bazaar, Jenni needs to write a receipt which is required to be done by January 31. Please let Jenni know as soon as possible.
- If you work for a company that matches donations to a non-profit, Jenni needs a letter saying exactly what the money is going to.

- **Proposed Quilt Guild Budget for 2017**

- Splits out monies received from Bazaar, Silent Auction, and Quilt Sales/Sewing Machines because these are monies that go to the Guild (20% to Guild, 80% to member donor)
- Makes the budget more accurate, including the Quilt Show budget
- Quilt Show is an event to educate the community about our craft and mission, but some of the proceeds need to help offset the General Guild Budget.
- Hugs budget is cut due to the number of donations received throughout the year. The budget is spent first and any donation money left over will roll over into the new year.
- Use tax is money set aside to pay the state in January for the items purchased throughout the year either wholesale or from out of state with no sales tax.
- Expenses for 2016 were higher than expected due to the increase in rental of the school for the Show and Publicity for the Show
- Income for 2016 was higher than expected also and we finished the year in the black by about \$1000 so we will need to be careful in 2017.
- Budget amounts are lower in many areas, even Hugs. We are tightening the budget so as not to overspend, or under-income

Quilt Show Budget (Nicole Sedgwick):

- Crosses the calendar year as the beginning of each show begins in August of the prior calendar year and runs through the July show so we tried to fit that into a January to December Guild budget
- We are hoping for a \$1700 profit from the show to supplement the Guild's budget
- Chairs of the Show need to watch spending

Kathy Scott (President):

- Theresa Wright made a motion to approve the 2017 Budget.
- Motion was seconded by Kathy Roberts.
- Budget is unanimously approved by the membership.

Guild Workshop (Linda Ferguson)

- Linda has a sign up sheet for the wool embroidery class offered by our last speaker, Vicki Hesseltine. She is surveying interested people in what they would like to see at the class.
- Date and location are still to be determined.

Satellite Groups (Jenni Christensen):

- Silly Sewers--meeting at Cowlick Quilts on the 2nd and 4th Wednesdays from 2-6.
- Material Girls--meeting at Kathy Scott's house Tuesday's at 10.
- Jenni is starting a group that hasn't been named yet meeting on the 2nd 4th Wednesdays.
- There is another group that Jenni is trying to track down information on

- See Jenni with questions or interest in joining groups with additional space

Fat Quarter Baskets (Kim Mitchell):

- Please bring in fat quarters or rolled strips for the Fat Quarter raffle at the Quilt Show.
- Also consider donating baskets/plates/containers that can be used for “packaging” the baskets at the show.
- Bring fabric/baskets to Kim Mitchell at the Guild meetings or email/phone her to work out a time.

Retreats (Theresa Wright):

- 2017 dates have openings. Sign up at the Guild meetings or email Theresa
 - April 5-9 (Wednesday to Sunday)
 - April 11-15 (Tuesday to Saturday...due to Easter)
 - October 11-15 (Wednesday to Sunday)
 - October 18-22 (Wednesday to Sunday)
- You can choose the number of nights you attend, it does not have to be the whole time

2017 Raffle Quilt (Sandy Hayes):

- 1568 tickets have been sold to date
- Tickets can be purchased, or checked out. We need people to sell them.
- We are already signed up to do the Rusty Barn show and the Tacoma Dome show next fall.
- Shop Hop is 9 days long, but hours are not extended. We do not know if we'll have a shop to sell/display our raffle quilt.
- If you have a meeting or event you will be going to, consider taking the Raffle Quilt along.

New Member Orientation (Lori George):

- February 8 at Lori's house, 7:00 p.m. Please RSVP by phone or email (see Directory)

HUGS (Lori George):

- Workshops are first come, first served.
 - January 14
 - February 18
 - March 18--Theresa Wright is bringing her AccuQuilt

February Meeting (Lori George):

- Hugs night
- Hanky Panky quilts must be finished by the February meeting
- 2018 Hugs Quilt Challenge is a BQ2, due at the February 2018 meeting.

Bazaar (Lynn and Mary Willis):

- Bring items to donate
- If you would like to put items in you need a number.

- Members will get 80% and the Guild 20%, unless members donate their items to Hugs and their 80% goes to Hugs instead.

Block of the Month (Tabatha Smith):

- Kim Wood and Kathy Trovesi win the “Winter Blues” blocks.
- February BOM is “Show Me the Love” in reds, pinks, and whites. Be creative! Make sure your block is a 12 ½ inch square block that will finish to a 12 in block.

Tables (Theresa Wright):

- Theresa’s family collected money for a non-profit this year rather than draw names for Christmas. She won the pot and donated \$400 to the Guild. Because she is working at Boeing, they will match the donation. So, we now have \$800 towards a set of 22 tables on a cart for the Guild and Quilt Show.
- Guild agreed to “pass the hat” next month to try to raise the difference (goal is \$1800).

Quilt Show (Nicole Sedgwick):

- In March we will be deciding on the Theme for the 2018 Quilt Show so be thinking of ideas
- We will only be running 1 printing of Save the Dates from now on.
- We will be using Facebook also to do advertising. They have a way to target a given demographic as well as geographic area. It will cost \$20 each time and we are aiming for sending it out in March, May, and July right before the show.
- Dates for this year’s show are July 21-23.
- We have 4 vendors so far, Lori George and Debby Parry-Evans are continuing to look for vendors.
- Need a chair for Quilt & Machine Sales
 - A second cash register was donated for use here
 - Will take stress off the Bazaar
- Need a chair for Decorations (indoor signage and bleachers)
- Need an artist to create posters/save the date artwork for the Quilt Show
- First Quilt Show meeting is January 12 at Lori George’s house, 7:00 p.m.

Demos (Mary Ann Baker and Debi Mashak):

- Mary Ann and Debi are doing demos at 6:30 on Guild Meeting nights to help generate ideas members might want to demo at the Show
- Anything you would like to see demonstrated, let Mary Ann or Debi know.

Respectfully submitted,

Leanne Shipley
CQG Secretary